

# Action Register

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**Meeting Types:** Ordinary Council Meeting, Special Council Meeting

**Generated By:** Felicity Higham

**Generated On:** 27/06/2024

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
15/03/2022	Ordinary Council Meeting - 15 March 2022	12.6	Victoria Park Xavier Hockey Club turf facility- Request to proceed to Business Case	Work in progress	<p><b>COUNCIL RESOLUTION (51/2022):</b></p> <p><b>Moved:</b> Cr Wilfred Hendriks <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorses the following locations to be considered in further detail via a Business Case process in relation to future facilities for the Victoria Park Xavier Hockey Club: <ol style="list-style-type: none"> <li>a. Option 1: Charles Paterson Reserve including consideration of: <ol style="list-style-type: none"> <li>i. Synthetic turf, supporting grass fields, club and change rooms, provision for spectators and necessary storage space.</li> <li>ii. Supporting grass fields at GO Edwards Park.</li> <li>iii. The potential for co-locating other sporting clubs, community uses and meeting spaces as per the guidance in the draft Social Infrastructure Strategy.</li> </ol> </li> <li>b. Option 2: McCallum and Taylor Reserve including consideration of: <ol style="list-style-type: none"> <li>i. Synthetic turf, supporting grass fields, club and change rooms, provision for spectators and necessary storage space.</li> <li>ii. The potential for co-locating other sporting clubs, community uses and meeting spaces.</li> <li>iii. The impact on and necessary amendment process to the currently approved Taylor Park and McCallum Park Concept Plan.</li> </ol> </li> <li>c. Option 3: Perth Hockey Stadium at Curtin University including consideration and a request for involvement in the ongoing Perth Hockey Stadium masterplan process.</li> </ol> </li> <li>2. With respect to Options 1 and 2 above to also include the following considerations within the Business Case scope: <ol style="list-style-type: none"> <li>a. The views of the immediate local community</li> <li>b. Detailed spatial investigations including field alignments, number of fields (with consideration of VPXHC requirements and preferences outlined above), spatial implications for co-location, clubrooms and other ancillary facilities.</li> <li>c. Club management scenarios and potential design implications.</li> <li>d. Impact on the surrounding area.</li> <li>e. Environment considerations such as tree impact/opportunities; acid sulphate soils, impact of lighting, noise, etc.</li> </ol> </li> </ol>	26/07/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> <li>f. Geotechnical considerations</li> <li>g. Transport and access considerations.</li> <li>h. Services investigations.</li> <li>i. Cost analysis (immediate and running costs).</li> <li>j. Land tenure constraints/considerations.</li> <li>k. Town planning constraints/considerations</li> <li>l. Any other relevant considerations that emerge.</li> </ul> <p style="text-align: right;"><b>Carried (8 - 1)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Cr Vicki Potter</p>		
13/12/2022	Ordinary Council Meeting - 13 December 2022	17.2	Mayor Karen Vernon - Carlisle Traffic Management Review	Report to be provided at later date	<p><b>COUNCIL RESOLUTION (282/2022):</b></p> <p><b>Moved:</b> Mayor Karen Vernon                      <b>Seconded:</b> Deputy Mayor Claire Anderson</p> <p>That Council requests the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. conduct a review of traffic management in Carlisle within the streets bounded by Roberts Rd, Orrong Road, Briggs St and Rutland Avenue, including but not limited to: <ul style="list-style-type: none"> <li>(a) the relevant traffic accident data within this area;</li> <li>(b) the speed limits and any proposals to reduce speed;</li> <li>(c) the extent of existing traffic interventions and calming treatments and their effectiveness;</li> <li>(d) whether further traffic interventions and calming treatments are required on streets and intersections including Star/Lion, Bishopsgate/Lion and Planet/Mercury;</li> <li>(e) if further traffic interventions and calming treatments are required, the locations, types, indicative costs and timing of implementation of such further interventions and calming treatments, and how these could be part of next years plans for the implementation of the Integrated Transport Strategy;</li> <li>(f) how consultation with the community can be achieved, including furthering a dialogue on how the towns overarching Integrated Transport Strategy relates to their concerns and how these could</li> </ul> </li> </ol>	30/06/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>be part of next years plans for the implementation of the Integrated Transport Strategy.</p> <p>2. report on the outcome of the review to Council by April 2023.</p> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	13.2	Petition - Burswood South Lighting	Work in progress	<p><b>COUNCIL RESOLUTION (20/2023):</b></p> <p><b>Moved:</b> Cr Vicki Potter   <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes the interim findings from Council officers regarding the petition from residents to initiate a trial to upgrade footpath lighting in Clydesdale Street and Duncan Street as tabled at the September 2022 Ordinary Council Meeting (OCM).</li> <li>2. Requests the Chief Executive Officer to instigate a review of the issues identified in the petition (including a trip hazard and street lighting audit, review of footpath lighting levels, and an examination of any proposed actions that may be required, including budget implications).</li> <li>3. Reallocate minor works funding to Clydesdale Street in the current 2022/2023 financial year of approximately \$10,500 from the Town’s Street Lighting Budget to upgrade existing luminaires to a higher wattage output.</li> <li>4. Report back to Council by the June 2023 Ordinary Council Meeting on the findings of the Public Lighting Plan to establish priorities on a Town wide approach.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p><b>Against:</b> Nil</p>	30/08/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.2	99 Shepperton Road - Organisational Future Accommodation on Strategic Business Case	Report to be provided at later date	<p><b>COUNCIL RESOLUTION (117/2023):</b>  <b>Moved:</b> Cr Jesvin Karimi <b>Seconded:</b> Cr Vicki Potter  That Council:</p> <ol style="list-style-type: none"> <li>1. Receives the Organisational Future Location- Strategic Business Case.</li> <li>2. Requests the Chief Executive Officer to investigate how the preferred option can be incorporated into the Macmillan Precinct Redevelopment Masterplan</li> <li>3. Requests the Chief Executive Officer to prepare a report to be brought back to Council by April 2024 with the outcomes of the investigation into the viability of the incorporation into the Macmillan Precinct Redevelopment Masterplan.</li> </ol> <p style="text-align: right;"><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>	05/08/2024	
18/07/2023	Ordinary Council Meeting - 18 July 2023	13.2	Public Lighting Plan	Work in progress	<p><b>COUNCIL RESOLUTION (153/2023):</b>  <b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesvin Karimi  That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the following multi-criteria assessment (MCA) process that will be used to collate, assess and prioritise future streetlight improvement projects. <ol style="list-style-type: none"> <li>a. Town-owned lighting asset condition audits and Western Power asset data</li> <li>b. existing and future UGP and TUPP's program areas</li> <li>c. customer streetlight complaints</li> <li>d. reported crime hotspots</li> <li>e. night-time lighting inspections</li> <li>f. Road hierarchy and access</li> </ol> </li> <li>2. Notes the Town will finalise the streetlight audits within the current financial year's budget allocation by December 2023 and use the data to formulate a future works program.</li> <li>3. A further report will be presented to the February 2024 Ordinary Council Meeting detailing the Town's asset ownership</li> </ol>	31/07/2024	

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					<p>responsibilities, risks and providing a prioritised list of streetlight improvement projects required over the next five years.</p> <p style="text-align: center;"><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
18/07/2023	Ordinary Council Meeting - 18 July 2023	14.3	Report on Petition - Equitable Parking Arrangements in Willis Street and Surrounds	Work in progress	<p><b>COUNCIL RESOLUTION (156/2023):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi <span style="float: right;"><b>Seconded:</b> Cr Vicki Potter</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorses option 3 in the body of this report for the removal of 4-hour parking restrictions to create unrestricted parking for a 12-month trial period, to commence no later than 31 August 2023, on the assessed sections of Willis Street, Balmoral Street and Hampshire Street;</li> <li>2. Requests the CEO to provide a further report to Council at the conclusion of the Trial period.</li> </ol> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	01/08/2024	
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.6	Macmillan Precinct Redevelopment - Masterplan Options to Progress	Not yet started	<p><b>COUNCIL RESOLUTION (186/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the following two options for the Community Facility within the Macmillan Precinct Masterplan which are:: <ol style="list-style-type: none"> <li>a. Stacked Plus</li> <li>b. Community Central</li> </ol> </li> <li>2. Notes that a report be presented back to Council on the Staging and Funding Options for Macmillan Precinct Redevelopment by May 2024.</li> </ol> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p>	05/08/2024	

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					<p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
19/09/2023	Ordinary Council Meeting - 19 September 2023	12.3	Renaming and potential improvements for Lots 1002 and 1003 (aka Miller's Crossing)	Work in progress	<p><b>COUNCIL RESOLUTION (201/2023):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi                      <b>Seconded:</b> Mayor Karen Vernon</p> <p>That Council</p> <ol style="list-style-type: none"> <li>1. Receives the information contained within this report regarding options for future improvements at No. 2-8 (Lot 1002) Beatty Avenue, and 7 Raleigh Street, Carlisle (Lot 1003); and</li> <li>2. Notes that a further report will come back to Council addressing naming options when the Management Orders for No. 2-8 Beatty Avenue, East Victoria Park (Lot 1002) and No.7 Raleigh Street, Carlisle (Lot 1003) are granted to the Town.</li> </ol> <p style="text-align: center;"><b>Carried by exception resolution(8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter</p> <p><b>Against:</b> Nil</p>	15/07/2024	
20/02/2024	Ordinary Council Meeting - 20 February 2024	13.1	1-5 Sussex Street & portion of 248 Gloucester Street, East Victoria Park - Proposed lease to the Department of Communities	Work in progress	<p><b>COUNCIL RESOLUTION (16/2024):</b></p> <p><b>Moved:</b> Mayor Karen Vernon                      <b>Seconded:</b> Cr Daniel Minson</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive Officer to finalise new leases based on the terms in attachments 2 and 3 at a rent of \$1 per annum for a five-year term (with a tenant option for a five year further term) for a portion of 248 Gloucester Street, East Victoria Park and 1-5 Sussex Street, East Victoria Park, to the Children and Community Services Ministerial Body.</li> <li>2. Authorises the Chief Executive Officer to execute as a deed each of the leases referred to in 1 above.</li> </ol> <p style="text-align: center;"><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>	29/08/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
19/03/2024	Ordinary Council Meeting - 19 March 2024	13.1	Claude Street, Burswood - Request to advertise proposed closure of a portion of road reserve	Contract /agreement under negotiation	<p><b>COUNCIL RESOLUTION (40/2024):</b>  <b>Moved:</b> Cr Jesse Hamer <b>Seconded:</b> Cr Daniel Minson</p> <p>That Council:</p> <p>1) Authorises the Chief Executive Officer to negotiate and finalise the terms for a deed of indemnity in respect of the proposed permanent closure of an approximately 814m<sup>2</sup> part of Claude St, Burswood, as depicted on drawing No 01 Revision G dated 12 February 2024 and to execute this as a deed. The deed is to be drafted by the Town's lawyers on the instructions of the Town at the cost of the applicant (Town's lawyers fees payable in advance by proponent). The terms of the deed will be set by the Chief Executive Officer on the advice of the Town's lawyers and will include the following:</p> <p>a) Devon Cove Pty Ltd to indemnify the Town from and against any costs, expenses, responsibilities, liabilities, claims and works incurred by the Town (or required of the Town by the DPLH or the Minister for Lands or Crown) with respect to the proposed road closure and any incidental actions;</p> <p>b) No covenants will be given by Town. Town will progress (or not progress) the proposed road closure in its sole discretion. The deed and actions taken by the Town pursuant to the deed does not fetter the Town's discretion in any way.</p> <p>c) Any development will also require development approval. The Town's discretion with respect to the development application will not be fettered.</p> <p>d) Bank guarantee or cash bond of \$50,000 to be provided to the Town by Devon Cove Pty Ltd in advance of advertising the road closure, which is to be drawn down on as and when needed by the Town in connection with costs, expenses and liabilities incurred under the indemnity, for example:-</p> <p>i) Advertising costs;</p>	31/07/2024	





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					<p><b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>		
16/04/2024	Ordinary Council Meeting - 16 April 2024	13.1	Organisational Location Business Case - Review of Macmillan Precinct as preferred option	Not yet started	<p><b>PROCEDURAL MOTION (58/2024):</b></p> <p><b>Moved:</b> Mayor Karen Vernon That this item be referred to a workshop for elected members.</p> <p><b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p> <p><b>Reason:</b> To provide an opportunity for all to understand the extensive background.</p>	12/07/2024	
16/04/2024	Ordinary Council Meeting - 16 April 2024	13.2	McCallum Park Active Area - Design Outcomes based on Grant Success	Not yet started	<p><b>COUNCIL RESOLUTION (59/2024):</b></p> <p><b>Moved:</b> Cr Daniel Minson</p> <p>The council notes:</p> <ol style="list-style-type: none"> <li>the revised design as per Attachment 1 for the McCallum Park Active Area</li> <li>the successful outcome of the Community Sport and Recreation Facilities</li> <li>requests the CEO to investigate the feasibility and cost of including the J Concept Plan into the proposed Zone, and bring a report back to Council</li> </ol> <p><b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>	12/07/2024	
16/04/2024	Ordinary Council Meeting - 16 April 2024	13.3	Kent St Sand Pit - Approval to change proposed pathway materiality	Not yet started	<p><b>COUNCIL RESOLUTION (60/2024):</b></p> <p><b>Moved:</b> Cr Jesse Hamer</p> <p><b>Seconded:</b> Cr Lindsay Miles</p>	12/07/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>That Council:</p> <ol style="list-style-type: none"> <li>Approves that the perimeter and internal paths within Kent St Sand Pit will be three metres wide clay road base with polyseal overlay to the required design standards.</li> <li>Approves a budget increase from \$300,000 to be a total of \$550,000 with the funds transferred from the Other Infrastructure Renewal Reserve for the purposes of the Kent St Sand Pit Bushland Management Project.</li> <li>Approves a second entry point that may be needed for emergency services access/egress, in accordance with DFES requirements, once revegetation efforts have commenced in 2025/2026.</li> </ol> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>		
21/05/2024	Ordinary Council Meeting - 21 May 2024	11.5	Long Term Sponsorship Agreement - Santas Symphony	Not yet started	<p><b>COUNCIL RESOLUTION (86/2024):</b></p> <p><b>Moved:</b> Mayor Karen Vernon      <b>Seconded:</b> Deputy Mayor Bronwyn Ife</p> <p>That Council endorses provision of annual financial contribution for a three-year term, valued at \$150,000 to Burswood Park Board to deliver the annual Santas Symphony event.</p> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>	12/07/2024	
21/05/2024	Ordinary Council Meeting - 21 May 2024	12.2	Urban Forest Grants 2024	Completed	<p><b>COUNCIL RESOLUTION (88/2024):</b></p> <p><b>Moved:</b> Mayor Karen Vernon      <b>Seconded:</b> Deputy Mayor Bronwyn Ife</p>	19/07/2024	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
18/06/2024	Ordinary Council Meeting - 18 June 2024	11.2	Minor review of the Strategic Community Plan	Not yet started	<p><b>OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (128/2024):</b></p> <p><b>Moved:</b> Cr Daniel Minson                                        <b>Seconded:</b> Cr Claire Anderson</p> <p>That Council adopts the amended Strategic Community Plan 2022-2034, effective from 1 July 2024, as per attachment 11.2.1.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>	05/07/2024	
18/06/2024	Ordinary Council Meeting - 18 June 2024	11.3	Annual Review of Delegations	Not yet started	<p><b>OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (129/2024):</b></p> <p><b>Moved:</b> Cr Lindsay Miles                                        <b>Seconded:</b> Cr Daniel Minson</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Notes a review of the Town's delegations has been completed in accordance with sections 5.18 and 5.46 of the <i>Local Government Act 1995</i>.</li> <li>Endorses the amended Delegations register as contained in Attachment 1.</li> </ol> <p style="text-align: right;"><b>Carried by Absolute Majority (8 - 0)</b></p> <p><b>For:</b> Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>	12/07/2024	
18/06/2024	Ordinary Council Meeting - 18 June 2024	11.4	Elected Member Superannuation	Not yet started	<p><b>PROCEDURAL MOTION (130/2024):</b></p> <p><b>Moved:</b> Deputy Mayor Bronwyn Ife                                        <b>Seconded:</b> Cr Sky Croeser</p> <p>That Council defer the item to the August 2024 meeting</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p>	30/08/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<b>Against:</b> Nil		
18/06/2024	Ordinary Council Meeting - 18 June 2024	11.5	Chief Executive Officer - Recruitment and Selection	Not yet started	<p><b>AMENDED OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (131/2024):</b></p> <p><b>Moved:</b> Deputy Mayor Bronwyn Ife                      <b>Seconded:</b> Cr Daniel Minson</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approves the job description form, as contained in Attachment 1, for the position of Chief Executive Officer which includes the duties and responsibilities of the position.</li> <li>2. Approves the selection criteria for the position as contained within Attachment 1.</li> <li>3. Approves the following Councillors to be on the selection panel to conduct the recruitment and selection process for the employment of a person to be the Town of Victoria Park Chief Executive Officer: Mayor Karen Vernon, Deputy Mayor Bronwyn Ife, Councillor Claire Anderson, Councillor Jesse Hamer, Councillor Peter Devereux and Councillor Lindsay Miles.</li> </ol> <p style="text-align: center;"><b>Carried by Absolute Majority (8 - 0)</b></p> <p><b>For:</b> Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>	12/07/2024	
18/06/2024	Ordinary Council Meeting - 18 June 2024	12.1	Consent to advertise draft LPP23 - Bicycle and Car Parking for Non-residential Development	Not yet started	<p><b>OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (132/2024):</b></p> <p><b>Moved:</b> Cr Sky Croeser    <b>Seconded:</b> Cr Jesse Hamer</p>	26/07/2024	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> <li>ii. Year 2 – 50% abated rent (\$6,500) (indexed to CPI).</li> <li>iii. Year 3 – full rent (indexed to CPI).</li> <li>iv. Year 4 – full rent (indexed to CPI).</li> <li>v. Year 5 – full rent (indexed to CPI).</li> <li>g. Outgoings: The Tenant is responsible for all outgoings from commencement date.</li> <li>h. Maintenance: The Tenant is responsible for non-structural and preventative maintenance.</li> <li>i. Permitted Use: Café (no alcoholic beverages).</li> <li>j. Operating hours: Flexible hours to cater to community and peak times (subject to Aqualife operational hours/access).</li> <li>k. Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</li> <li>l. Signage: With prior written consent from the Landlord.</li> <li>m. Special Conditions: <ul style="list-style-type: none"> <li>i. No operating subsidy during the Term or Further Term.</li> <li>ii. Redevelopment Clause.</li> <li>iii. The food service is for the attendees and patrons of the Centre and outside food services are not allowed except at the absolute discretion of the Chief Executive Officer.</li> <li>iv. Town to remove vending machines and cease sale of confectionary within the Aqualife Centre.</li> </ul> </li> <li>n. Terms to be set by the Towns lawyers and to incorporate any variations or amendments to key terms as may be considered reasonable and necessary by the Chief Executive Officer.</li> <li>2. Authorises the Chief Executive Officer to advertise the proposed disposal of the Aqualife Café by way of lease by public notice pursuant to section 3.58 of the <i>Local Government Act 1995</i>.</li> <li>3. Authorises the Chief Executive Officer to execute all documents necessary to give effect to the lease referred to in 1. above, provided that no submissions are received pursuant to 2 above.</li> <li>4. Authorises the Chief Executive Officer to re-advertise for Expressions of Interest (EOI) and to lease the Aqualife Cafe to an alternative operator within the parameters of the key terms in 1(a)-(n) and the terms of 2 &amp; 3 above, should the proposed lease not commence within a reasonable timeframe determined by the Chief Executive Officer.</li> </ul>		



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p align="right"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>		
18/06/2024	Ordinary Council Meeting - 18 June 2024	13.2	Award of contract TVP/24/06 Truck Mounted Road Sweeper	Not yet started	<p><b>OFFICER RECOMMENDATION AND COUNCIL RESOLUTION (134/2024):</b></p> <p><b>Moved:</b> Cr Jesse Hamer <b>Seconded:</b> Cr Daniel Minson</p> <ol style="list-style-type: none"><li>Approves the additional funding up to \$20,000 for purchase of the sweeper to be taken out of 'Plant and Machinery Reserve' budget, if required.</li><li>Delegates authority to the Chief Executive Officer to formally accept a tender, up to the amount of \$470,000, and award a contract for the procurement of a truck mounted road sweeper with the terms and conditions as outlined in the contract, for the lump sum price, providing the award represents the best value for money as assessed.</li></ol> <p align="right"><b>Carried by Absolute Majority (8 - 0)</b></p> <p><b>For:</b> Cr Claire Anderson, Cr Sky Croeser, Cr Peter Devereux, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa, Cr Lindsay Miles and Cr Daniel Minson</p> <p><b>Against:</b> Nil</p>	26/07/2024	